Rice University Policy No. 803

REGULATING SALES ON CAMPUS

I. General Policy

Traditionally the sale of books, stationery, supplies and novelties have been reserved for the Campus Store and will continue. Sammy's operation in the Memorial Center is a responsibility of the University Food Service. All direct food sales and catering, except for athletic events, should remain the responsibility of the University Food Service. The Business Manager of Athletics is responsible for all sales at athletic events.

Vending machine operations in locations in other than the residential colleges are to be controlled by contract with a vending firm or firms and administered through Housing and Dining.

No private enterprise benefiting a single entrepreneur is to be permitted.

The profits accruing from the operation of the vending units will be maintained by the University in a separate account and this surplus distributed on an annual or semiannual basis as follows:

1. A department or departments served by machines at a single location may request that ninety percent of the surplus from that location be returned. This request will be granted if the department agrees to support the vending program by aiding in making refunds for machine malfunctions, reports needs for repair and service to the Business Office and reports suspicions of theft and vandalism to the Security Office. The remainder of the surplus is to be distributed on a ratio of two-thirds to the Rice Student Association and one-third to the Graduate Student Association.

2. The surplus from machines located in areas of general campus usage where a department(s) is not responsible (or has declined responsibility) will be distributed on a ratio of two-thirds to the Rice Student Association and one-third to the Graduate Student Association.

Housing and Dining is the point of contact for an activity at variance with the above practice

II. Responsible Official and Key Offices to Contact Regarding the Policy and its Implementation

Responsible Official: Vice President for Administration
Key Offices: Housing and Dining

Policy History
Clerical Change: February 5, 2018
November 4, 1970